



RUAMRUDEE INTERNATIONAL SCHOOL
6 RAMKAMHAENG 184, MINBURI
BANGKOK 10510, THAILAND
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VACANCY ANNOUNCEMENT

POSITION

Accounting Officer

STARTING DATE

As soon as possible

GENERAL DESCRIPTION

Ruamrudee International School seeks an experienced accounting officer who will support the RIS Finance Office with accounting, tuition and general receipts.

RIS is committed to child safeguarding and expects all staff and volunteers to share this commitment by proactively upholding our code of conduct.

QUALIFICATIONS & REQUIREMENTS

- Thai nationals only
- BA or MA in Accounting
- At least two year of experience in Accounting
- Skills in using accounting programs as well as Microsoft Excel and Microsoft Word
- Good command of English, both writing and speaking
- Willing to learn and multi-task
- Experience in financial auditing
- Experience with international schools preferable

CONTACT

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